



# Graduation Handbook

There are **3 requirements** to fulfill in order to graduate:

## **First:**

Earn 23 credits

English	4
Mathematics	4
Science	3
Social Studies	3
Physical Education and Health	½ and ½
Electives	8

*Students must receive instruction in economics and financial literacy (in high school).*

## **Second:**

Earn a competent score of 684+ on Ohio’s Algebra I and English II tests  
or

- After 2 attempts, select an alternative option:
- a) Career-focused activities
  - b) Enlist in the Military
  - c) Complete College Coursework

## **Third:**

Earn 2 Graduation Seals, one of which must be a State seal.  
Details can be found on education.ohio.gov or at this link:

[Ohio's Graduation Requirements - Long-term Requirements 2023 and Beyond](#)



# Clear Fork High School Graduation Seals

\*\*For Student Use

Below is the list of seals available for students to choose from.

Plan to Earn	Date Earned	Date Submitted to Guidance Department	Seal	Description
<input type="checkbox"/>			<b>Citizenship Seal (Ohio)</b>	Earn a proficient score or higher on <b>both</b> American History and American Government end-of-course exams; earn at least a B or higher in appropriate College Credit Plus courses; or earn a proficient score on appropriate AP or IB exams.
<input type="checkbox"/>			<b>College-Ready Seal (Ohio)</b>	Earn remediation-free scores on the ACT of 18 in English and 22 in Reading and Math; or SAT scores of 480 in Reading & Writing and 530 in Math..
<input type="checkbox"/>			<b>Community Service Seal (Local)</b>	Complete a community service project of 120 hours that is approved and aligned with school guidelines.
<input type="checkbox"/>			<b>Fine and Performing Arts Seal (Local)</b>	Demonstrate skill in Fine or Performing Arts according to local guidelines.
<input type="checkbox"/>			<b>Honors Diploma Seal (Ohio)</b>	Earn 1 of 6 honors diplomas (Academic, International Baccalaureate, Career-Tech, STEM, Arts, or Social Science and Civic Engagement).
<input type="checkbox"/>			<b>Industry-Recognized Credential Seal (Ohio)</b>	Earn an approved industry-recognized credential that is aligned to a job considered in-demand in this state and its regions.
<input type="checkbox"/>			<b>Military Enlistment Seal (Ohio)</b>	Provide evidence that a student has enlisted in a branch of the U.S. Armed Forces; or participate in an approved JROTC Program.
<input type="checkbox"/>			<b>OhioMeansJobs Seal (Ohio)</b>	Meet the requirements and criteria established for the readiness seal, including demonstration of work-readiness and professional competencies.
<input type="checkbox"/>			<b>Science Seal (Ohio)</b>	Earn a score of proficient or higher on the Biology end-of-course exam; earn at least a B or higher in appropriate College Credit Plus courses; or earn a proficient score on appropriate AP or IB exams.
<input type="checkbox"/>			<b>State Seal of Biliteracy (Ohio)</b>	Meet the requirements and criteria, including proficiency requirements on assessments in a world language and English.
<input type="checkbox"/>			<b>Student Engagement Seal (Local)</b>	Participate in extracurricular activities as determined by local guidelines.
<input type="checkbox"/>			<b>Technology Seal (Ohio)</b>	Complete a course offered through the district or school that meets guidelines; or earn a B or higher in an appropriate College Credit Plus course; or earn a proficient score or higher on an appropriate AP or IB exam;



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Citizenship Seal



### General Requirements:

A student can:

1. Earn a score of proficient (700) or higher on **both** the American History and American Government end-of-course exams;
2. Earn a final course grade that is equivalent to a “B” or higher in appropriate classes taken through the College Credit Plus program;
3. Earn a score that is at least equivalent to proficient on appropriate Advanced Placement or International Baccalaureate exams.

**Ohio’s State Tests:** Students may earn Ohio’s Citizenship Seal by earning a score of proficient (700) **or higher** on Ohio’s State Tests in American History *and* American Government.

**College Credit Plus:** The Ohio Department of Higher Education, in conjunction with the Department of Education, developed the High School Graduation Course Substitution Crosswalk, which outlines the criteria for determining courses that satisfy the high school graduation requirements. A student who earns a letter grade of “B” or higher in any three-credit hour College Credit Plus courses in American history and American Government (as established in the Course Substitution Sidewalk) will satisfy the criteria needed to earn Ohio’s Citizenship Seal.

**\*\*Please note, while this is the Ohio standard, Clear Fork does not currently offer Advanced Placement or International Baccalaureate courses\*\***

**Advanced Placement Courses and International Baccalaureate:** Students may satisfy the requirements of Ohio’s Citizenship Seal by earning a score that is equivalent to proficient or high on an appropriate Advanced Placement or International Baccalaureate test. This section outlines the qualifying Advanced Placement and International Baccalaureate courses and tests to earn the Citizenship Seal.

**Advanced Placement Courses and Tests:** Ohio Revised Code section 3301.0712 Students must earn credit for the designated Advanced Placement courses and earn a score of “2” or higher on the associated Advanced Placement tests. The required Advanced Placement courses include: United States History and United States Government and Politics.

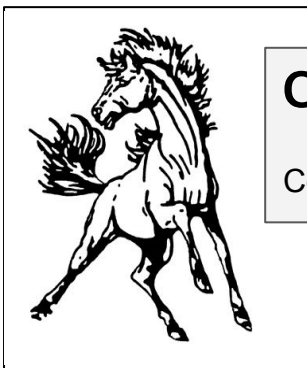
\*Appropriate American history courses must include the study of history of the Americas or western civilization and the history of the United States;

\*Appropriate American government courses must include the study of the American political system.

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I met the criteria for the Citizenship seal for graduation. This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_<sub>3</sub>

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## College Ready Seal



### College Ready Seal - General Requirements:

Ohio Revised Code section 3313.6114(C)(2) To earn the college and career readiness seal, students must earn remediation-free scores on the ACT or SAT, as outlined below. The student must score remediation free on each of the subscore areas. Each student may use the highest score in each subscore from multiple test attempts.

<b>Subject</b>	<b>ACT</b>	<b>SAT</b>
English Language Arts	English subscore of <b>18</b> or higher	Evidence-Based Reading & Writing score of 480 or higher
	Reading subscore of <b>22</b> or higher	
Mathematics	Mathematics subscore of <b>22</b> or higher	Mathematics score of 530 or higher

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have scored college-ready on either of ACT and/or SAT and that I qualify for the College Ready Seal for graduation. This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_<sub>4</sub>

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Honors Seal



### Honors Seal - General Requirements:

*Diploma with Honors requirements pre-suppose the completion of all high school diploma requirements in the Ohio Revised Code including: ½ unit physical education (unless exempted), ½ unit health, ½ unit in American history, ½ unit in government, and 4 units in English, ½ unit in world history and civilizations as well.*

To receive the Honors Seal, students must earn one of honors diplomas outlined below:

**1. Academic Honors Diploma:** Students must meet all but one of the following criteria unless it is a minimum state or local graduation requirement. **Math:** 4 units, **Science:** 4 units (including 2 units of advanced science), **Social Studies:** 4 units, **Fine Arts:** 1 unit, **World Languages:** 3 units of one, or 2 units of 2 each. **GPA:** 3.5 on a 4.0 unweighted scale, **ACT/SAT:** 27/1280, and completion of **Field Experience** and **Portfolio**.

**2. Career-Teach Honors Diploma:** Students must meet all but one of the following criteria unless it is a minimum state or local graduation requirement. **Math:** 4 units, **Science:** 4 units (including 2 units of advanced science), **Social Studies:** 4 units, **Fine Arts:** 1 unit, **World Languages:** 2 units of one language, **Electives:** 4 units of career-technical courses. **GPA:** 3.5 on a 4.0 unweighted scale; **ACT/SAT/Work Keys:** 27/1280/6 or higher on Reading for Information or Applied Math, and completion of **Field Experience** and **Portfolio**.

**3. Stem Honors Diploma:** Students must meet all but one of the following criteria unless it is a minimum state or local graduation requirement. **Math:** 5 units, **Science:** 5 units (including 2 units of advanced science), **Social Studies:** 3 units, **Fine Arts:** 1 unit, **World Languages:** 3 units of one; or 2 units of 2 each. **Fine Arts:** 1 unit, **Electives:** 2 units with a focus in STEM. **GPA:** 3.5 on a 4.0 scale. **ACT/SAT:** 27/1280, and completion of **Field Experience** and **Portfolio**.

**4. Fine Arts Honors Diploma:** Students must meet all but one of the following criteria unless it is a minimum state or local graduation requirement. **Math:** 4 units, **Science:** 3 units (including 1 unit of advanced science), **Social Studies:** 3 units, **World Languages:** 3 units of one; 2 units of 2. **Fine Arts:** 4 units, **Electives:** 2 units with a focus in fine arts. **GPA:** 3.5 on a 4.0 scale, **ACT/SAT:** 27/1280, and completion of **Field Experience** and **Portfolio**.

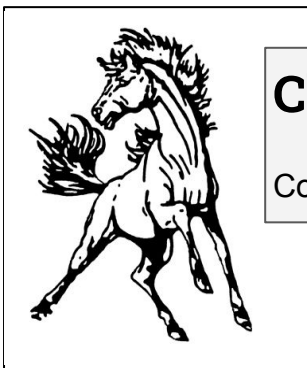
**5. Civics and Social Sciences Honors Diploma:** Students must meet all but one of the following criteria unless it is a minimum state or local graduation requirement. **Math:** 4 units, **Science:** 3 units (including 1 unit of advanced science), **Social Studies:** 5 units, **World Languages:** 3 units of one; 2 units of 2. **Fine Arts:** 1 units, **Electives:** 3 units with a focus in social sciences and/or civics. **GPA:** 3.5 on a 4.0 scale, **ACT/SAT:** 27/1280, and completion of **Field Experience** and **Portfolio**.

**\*All of the Honor’s Seal require the completion of a Field Experience and documentation in a Portfolio.** More information and guidelines are found on page 46 of the handbook on [education.ohio.gov](http://education.ohio.gov) or at this link: <https://bit.ly/3D5Ie8M>

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have completed the requirements for an Honors Seal for graduation. This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_ 5

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Industry-Recognized Credential Seal



### Industry-Recognized Credential Seal - General Requirements:

Ohio Revised Code section 3313.6114(C)(1) An industry-recognized credential is a qualification of a specific set of competencies related to an industry or occupation. These credentials can take many different forms, including certificates, certifications, and licenses.

To earn Ohio's Industry-Recognized Credential Seal, students must do one of the following:

- Earn a 12-point industry-recognized credential; or
- Earn a group of credentials totaling 12 points in a single career field. Each Ohio Department of Education approved Industry-recognized credential has been assessed a point value based on employer demand and other factors to allow for students to bundle credentials for graduation.
- Obtain a state-issued license for a practice in a vocation that requires an examination.

Each Ohio Department of Education approved industry-recognized credential has been assessed a point value based on employer demand and other factors to allow for students to bundle credentials for graduation. Find the approved industry-recognized credentials per career field on the Department's website.

Students can earn industry-recognized credentials as a result of various programs:

- Career-technical education programs (in high schools or at career centers) through traditional career-technical education programs or through Senior Only Credential Programs;
- In coordination with employers (formal and non-formal school partners);
- Traditional coursework, such as electives that focus on subjects relating to credentials and academic coursework aligned to credentialing requirements;
- Online training platforms;
- Postsecondary education programs aligned to credentials (for example, College Credit Plus);
- Third-party industry credential vendor training programs;
- Credit Flexibility;
- Outside partners, such as OhioMeansJobs Centers and regional workforce collaboration.

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have earned a 12 point industry credential or a group of credentials totaling 12 points in a single career field according to the Ohio Department of Education. I am also, along with this form, submitting proof of earning this credential(s). This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_ 6

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Military Enlistment Seal



**Military Enlistment Seal - General Requirements:** For students interested in a career pathway that includes serving in a branch of the armed forces, the Military Enlistment Seal is an option to satisfy components of Ohio's graduation requirements:

To earn Ohio's Military Enlistment Seal:

1. Students must show evidence of enlistment in a branch of the armed services OR;
2. Participate in an approved Junior Reserve Officer Training (JROTC) Program

### Evidence of Enlistment:

For students who wish to earn the Military Enlistment Seal, Ohio law requires students show evidence of enlistment in a branch of the armed forces to satisfy the enlistment criteria. All branches of service offer a Delayed Entry program, which allows current high school students to enlist and begin training after graduation.

To show evidence of enlistment, a student will:

Provide the district or school a signed copy of the Department of Defense Form Enlistment/Reenlistment (DD Form 4) enlistment contract

After taking and achieving the required score on the ASVAB and completing the oath of enlistment into the Delayed Training Program, each recruit signs and is provided a copy of his or her Department Defense Form Enlistment/Reenlistment (DD Form 4) enlistment contract. This is the same for all branches of service. Students must submit this documentation to demonstrate evidence of enlistment.

*As a student of Clear Fork High School, I \_\_\_\_\_ have verified that a copy of the DD Form 4 is attached to this form and is being submitted to the School Counseling Office on or before April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_ 7

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

\*\*For Office Use Only

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Ohio Means Jobs Readiness Seal pg.1



**OhioMeansJobs-Readiness Seal** –To earn the OhioMeansJobs-Readiness Seal, motivated high school students must demonstrate certain professional skills required for success in the workplace. Students must work with at least three experienced and trusted mentors who validate the demonstration of these skills in school, work or the community.

1. Demonstrate proficiency\*\* in each of 15 identified professional skills.
2. Using the OhioMeansJobs-Readiness Seal Form, record how he or she demonstrated each professional skill. A student is only required to document how he or she demonstrated each skill in one of three possible environments – school, work or community. But, the student cannot document all 15 skills in the same environment, for example, school. At least two environments must be reflected among the demonstrated skills.
3. Have each skill validated (confirmed) by at least one mentor. A mentor is an experienced advisor the student trusts. A minimum of three mentors must be involved in the overall validation process and sign the form. By signing the form, each mentor is recommending the student to a prospective employer or higher education provider.

### **Environments and mentors:**

**School:** The student demonstrates professional skills in a school environment during the school day or during extracurricular activities. School mentors include teachers, administrators, advisors, coaches and others. These activities are separate from work-based or community-based activities.

**Work:** The student demonstrates professional skills in a work environment. Work mentors include supervisors, hiring managers, experienced co-workers and others. These activities are separate from school-based or community-based activities.

**Community:** The student demonstrates professional skills in a community environment. Community mentors include volunteer coordinators, faith-based leaders and others. These activities are separate from school based or work-based activities. Students must choose mentors they worked with, activities they participated in and skills they demonstrated while in high school.





## Ohio Means Jobs Readiness Seal pg.2

**Professional skills:** To understand the skills required for success in the 21st century, the OhioMeansJobs-Readiness Seal team surveyed the business community. According to Ohio businesses, students and applicants must demonstrate proficiency in the following professional skills to be ready for work:

- Drug Free - The student commits to being drug free.\*\*\*
- Reliability - The student has integrity and responsibility in professional settings.
- Work Ethic - The student has effective work habits, personal accountability and a determination to succeed.
- Punctuality - The student arrives at commitments on time and ready to contribute.
- Discipline - The student abides by guidelines, demonstrates self-control and stays on task.
- Teamwork/Collaboration - The student builds collaborative relationships with others and can work as part of a team.
- Professionalism - The student demonstrates honesty. He or she dresses and acts appropriately and responsibly. He or she learns from mistakes.
- Learning Agility - The student desires to continuously learn new information and skills.
- Critical Thinking/Problem-Solving - The student exercises strong decision-making skills, analyzes issues effectively and thinks creatively to overcome problems.
- Leadership - The student leverages the strengths of others to achieve common goals. He or she coaches and motivates peers and can prioritize and delegate work.
- Creativity/Innovation - The student is original and inventive. He or she communicates new ideas to others, drawing on knowledge from different fields to find solutions.
- Oral and Written Communications - The student articulates thoughts and ideas clearly and effectively in written and oral forms.
- Digital Technology - The student has an understanding of emerging technology and leverages technology to solve problems, complete tasks and accomplish goals.
- Global/Intercultural Fluency - The student values, respects and learns from diverse groups of people.
- Career Management - The student is a self-advocate. He or she articulates strengths, knowledge and experiences relevant to success in a job or postsecondary education.

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I intend to meet the requirements for the Ohio Means Jobs Readiness Seals for graduation. This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_ 9

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_

# Ohio Means Jobs Readiness Seal pg.3

<b>Drug-free Pledge</b>	I _____ (Print First, Last Name) PLEDGE TO BE DRUG FREE. I pledge to be responsible and care for myself and others by speaking up and speaking out if help is needed. I pledge to be smart and think about the consequences of social situations and peer pressures. I pledge to be in control, think ahead and do my best to avoid putting myself and others in compromising situations. I pledge to be a leader, because I understand that what I do has the power to influence those around me. I pledge to engage in my future and be a SuccessBound student by achieving the OhioMeansJobs Readiness Seal.			
Required Professional Skills View Readiness-Seal Rubric @education.ohio.gov	Evidence of How I Demonstrated this Skill	Where I Dmonstrated the Skill	Mentor Validation (please sign)	Mentor Comments
<b>Reliability</b> - The student has integrity and responsibility in professional settings.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Work Ethic</b> - The student has effective work habits, personal accountability and a determination to succeed.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Punctuality</b> - The student arrives to commitments on time and ready to contribute.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Discipline</b> - The student follows guidelines, demonstrates self-control and stays on task.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Teamwork/Collaboration</b> - The student builds collaborative relationships with others and can work as part of a team.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Professionalism</b> - The student demonstrates honesty. He or she dresses and acts appropriately and responsibly. He or she learns from mistakes.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Learning Agility</b> - The student desires to continuously learn new information and skills.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Critical Thinking/Problem-Solving</b> - The student uses strong decision-making skills, evaluates issues effectively and thinks creatively to solve problems.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Leadership</b> - The student uses the strengths of others to achieve common goals. He or she coaches and motivates peers and can prioritize and delegate work.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Creativity/Innovation</b> - The student is original and inventive. He or she communicates new ideas to others, drawing on knowledge from different fields to find solutions.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Oral/Written Communications</b> - The student expresses thoughts and ideas clearly and effectively in written and oral forms.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Digital Technology</b> - The student has an in-depth understanding of emerging technology and uses technology to solve problems, complete tasks and accomplish goals.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Global/Intercultural Fluency</b> - The student values, respects and learns from diverse groups of people.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		
<b>Career Management</b> - The student is a self-advocate. He or she articulates strengths, knowledge and experiences relevant to success in a job or postsecondary education.		<input type="checkbox"/> School		
		<input type="checkbox"/> Community		
		<input type="checkbox"/> Work		

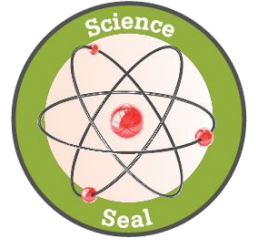


# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Science Seal



### Science Seal - General Requirements

Ohio Revised Code section 3313.6114(C)(5) To earn Ohio's Science Seal, students must satisfy at least one of the following:

1. Earn a score of proficient/**700+** on Ohio's State Test in Biology;
2. Earn a final course grade equivalent to a "B" or higher in a specified science course;
3. Earn a "B" or higher in a College Credit Plus science course;
4. Earn a score equivalent to proficient or an appropriate Advanced Placement or International Baccalaureate science test.

**Ohio's State Tests:** Students may earn Ohio's Science Seal by earning a score of proficient (700+) or higher on Ohio's State Test in Biology.

**College Credit Plus:** A student who earns a letter grade of "B" or higher in any three-credit hour College Credit Plus science course will satisfy the criteria needed to earn Ohio's Science Seal.

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I met the criteria for the Science seal for graduation. This form is being submitted BEFORE April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_<sub>11</sub>

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Seal of Biliteracy



### Seal of Biliteracy - General Requirements

Ohio Revised Code 3313.6111; Ohio Administrative Code section 3301-16-08

Students will earn Ohio's Seal of Biliteracy by satisfying **each** of the following:

1. Demonstrate eligibility for a high school diploma
2. Demonstrate English language arts proficiency; **and**
3. Demonstrate world language proficiency

Students must demonstrate English language proficiency requirements. Students may satisfy this requirement in one of four ways:

- Earn a proficient level or higher on Ohio's require state tests for high school English language arts;
- Earn remediation-free scores on the English and reading sections of the ACT or SAT
- Earn proficient level or higher on an approved alternate assessment for chartered nonpublic schools (Terra Nova or IOWA); or
- Earn a score of proficient or higher on the grades 9-12 Ohio English Language Proficiency Assessment

Students must also satisfy proficiency requirements in at least one world language. Students may satisfy this requirement in one of six ways:

- Pass an Advanced Placement foreign language and culture examination with a score of 4 or higher;
- Attain a score of Intermediate High or higher in comprehension, speaking, reading and writing the foreign language based on the American Council on the Teaching of Foreign Languages Proficiency Guidelines found at actfl.org, using assessments approved by the Ohio Department of Education;
- Qualify for proficiency-based credits through Ohio's credit flexibility program and attain a score of Intermediate High or higher in comprehension, speaking, reading, and writing based on the American Council on the Teaching of Foreign Languages Proficiency Guidelines found at actfl.org, using assessments approved by the Ohio Department of Education;
- Attain a score equivalent to Intermediate High or higher on the American Council on the Teaching of Foreign Languages Proficiency Guidelines in interpersonal signing presentational signing and demonstrating understanding of American Sign Language on an American Sign Language assessment approved by the Ohio Department of Education; or
- Attain a score equivalent to Intermediate High or higher on the American Council on the Teaching of Foreign Languages Proficiency Guidelines in interpretive reading and presentational writing on a classical language assessment approved by the Ohio Department of Education.

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have tested proficient on ELA 2 & satisfied proficiency in a world language in at least one of the six ways above. This form is being submitted before April 30 of my graduation year.*

World Language Teacher: \_\_\_\_\_

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_12

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Technology Seal



### Technology Seal - General Requirements

Ohio revised code section 3313.6114(C)(7) To earn Ohio's Technology Seal, students must satisfy at least one of the requirements below:

1. Earn a "B" or higher in an appropriate College Credit Plus technology course;
2. Complete a technology course that meets criteria established by the Ohio Department of Education;
3. Earn a score that is at least a "2" on the Advanced Placement Computer Science A or Computer Science Principles exam

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have completed and passed a course that meets the Ohio Department of Education Technology Seal requirements or I have earned a "B" or higher in an appropriate course. This form is being submitted before April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_13

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



## Locally Defined Seals (only 1 of the 2 required seals can be a local seal)

LOCALLY DEFINED DIPLOMA SEALS ORC 3313.6114(C)(8)-(10), ORC 3313.6114(D) Districts and schools are required to adopt guidelines for at least one locally defined diploma seal. Districts and schools have discretion over the guidelines students must meet to earn the locally defined seals. This document outlines considerations and existing resources districts may use to inform the development of the locally defined diploma seals. The general requirements for the three locally defined diploma seals include:

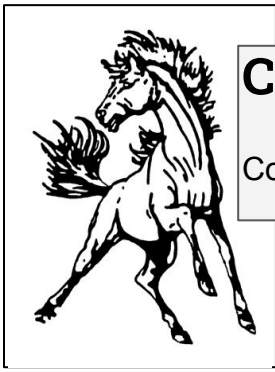
**Community Service Seal:** Students will meet the requirement of the Community Service Seal by completing a community service project that meets the guidelines set by the school district board of education or school governing authority.

**Student Engagement Seal:** Students will meet the requirement of the Student Engagement Seal by participating in extracurricular activities such as (but not limited to) athletics, clubs or student government, to a meaningful extent, as determined by the guidelines set by the school district board of education or school governing authority.

**Fine and Performing Arts Seal:** Students will meet the requirement of the Fine and Performing Arts Seal by demonstrating skill in the fine or performing arts according to an evaluation that is aligned with guidelines set by the school district board of education or school governing authority.

High-quality locally defined diploma seals will:

- Empower students to make connections between learning and doing and apply academic and technical knowledge and skills to real-world experiences;
- Lead students to reflect on and address the needs of the communities, schools and organizations in which they live and work;
- Promote meaningful community connections and a clearer understanding of the organizations that support student and community needs;
- Accelerate the development of professional skills in students, such as teamwork, collaboration and discipline;
- Allow students to apply knowledge and skills in practical settings;
- Give students opportunities to gain new knowledge, skills and understanding that can support their future pursuits and successes;
- Connect students to the careers and professions that are aligned to their interests and post-high school goals and available in the public, nonprofit, arts and philanthropic sectors;
- Offer opportunities for students to show attributes such as foundational knowledge, social and emotional skills, and leadership and reasoning abilities that demonstrate their readiness to transition to an identified next step after high school; and
- Promote a better understanding of the importance and value of civic and social engagement, the fine and performing arts, individual or group contributions and volunteerism in a local community.



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Student Engagement Seal



### Student Engagement Seal - General Requirements

Adopted by Clear Fork School Board 2019-304: To earn Clear Fork's Local Student Engagement Seal, students must satisfy the requirements below:

1. Students must have participated in a minimum of **6** cumulative activities recognized and endorsed by the school.
2. Students must participate in an approved extracurricular activities to a meaningful extent
3. Activities must be approved by the school administration or guidance department.

Activity	Year (s) of participation	Advisor/Coach Name PRINTED	Advisor Signature

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have participated in a combination of athletic seasons, participation in a club or school production. This form is being submitted before April 30 of my graduation year to my school counselor.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_15

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Fine & Performing Arts Seal



### Fine & Performing Arts Seal - General Requirements

Adopted by Clear Fork School Board 2019-304: To earn Clear Fork's Local Fine & Performing Arts Seal, students must satisfy the requirements below:

1. Students must have participated in a minimum of 8 cumulative activities recognized and endorsed by the school.
2. Activities included for consideration, but not limited to:
 

High School Band	High School Choir
High School Musical	Participation in Solo/Ensemble competitions
Talent Show	Music Theory Class
Tri-M	Art Class with "C" or higher
Tuba Christmas	Completion of Senior Art Portfolio
Yule Log	Submission of work to a juried audience
Performance in local, regional, state or nationally recognized dance or orchestra companies	

Activity	Year (s) of participation	Advisor Name PRINTED	Advisor Signature

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have completed 8 units of Fine or Performing Art coursework. This form is being submitted before April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_<sub>16</sub>

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_





## Community Service Seal pg1/3



### **Community Service Seal - General Requirements**

Ohio revised code section 3313.6114(C)(8)-(10), ORC 3313.6114(D)

High-quality community service experiences help prepare students for success in the workplace by allowing them to apply academic and technical skills in a real-life setting. Community service also helps to connect students to the community in a positive way and teaches them to become good citizens.

Adopted by Clear Fork School Board 2019-304: To earn Clear Fork's Community Service Seal, students must satisfy the requirements below:

1. Students must submit and receive approval on a community service project(s).
2. Students earning a community Service Seal will have completed a cumulative 120 hours of community service.
3. The service hours may be from a variety of non-profit organizations.
4. Hours cannot be done for a family member.
5. Students need to track and record hours, get supervisor's signature, and submit paperwork.

See following pages - sign and submit pages 2 and 3.



# Clear Fork High School

**\*\*For Office Use Only**

Counselor \_\_\_\_\_ Date \_\_/\_\_/\_\_ Added to transcript: \_\_\_\_\_ Date \_\_/\_\_/\_\_

## Community Service Log Form pg2/3

- Community service may not be done for a family member
- There can not be any financial payment for community service hours
- Hours will not be counted from unapproved organizations

Date of Service	Start & End Time of Service	Agency Name & Community Service Performed	Site Supervisor: Print name, contact number, and signature

*As a student of Clear Fork High School, I \_\_\_\_\_ am verifying that I have completed 120 hours of documented community service that abide by the guidelines listed above and I am applying for the Community Service Seal for graduation. This form is being submitted before April 30 of my graduation year.*

Student name PRINTED: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_/\_\_/\_\_18

Parent/Guardian Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_



## **Community Service Seal** pg3/3

**The answers to the following questions must be submitted for at least 2 sites where service hours were completed.**

**Site of Service:** \_\_\_\_\_ **Supervisor :** \_\_\_\_\_

1. Describe the duties and responsibilities of the work or service you performed.
  
  
  
  
  
  
  
  
  
  
2. What duties and responsibilities of the service did you enjoy the **most and the least**?
  
  
  
  
  
  
  
  
  
  
3. What skills did you bring to the service project that aided your performance?
  
  
  
  
  
  
  
  
  
  
4. What skills could you improve to better serve this organization?
  
  
  
  
  
  
  
  
  
  
5. What can you do to continue building these skills?
  
  
  
  
  
  
  
  
  
  
6. Describe how this experience may have influenced your future career or community involvement/volunteerism.